



## CREDIT CARD AUTHORIZATION

Hotel Name: \_\_\_\_\_ Date of Event: \_\_\_\_\_

Event Order(s): \_\_\_\_\_ Swank Representative: \_\_\_\_\_

\$ \_\_\_\_\_ Subject to change based upon additions and/or deletions.

I authorize the above audio visual equipment and services, provided by Swank Audio Visuals, to be charged to the credit card listed below. I understand that any hourly labor charges if applicable; may be an estimate only.

\*\*\*PLEASE NOTE: An additional 3% service fee\* will be charged on transactions totaling \$25,000 or more\*\*\*

### TYPE OF CREDIT CARD:

Visa/Mastercard \_\_\_\_ American Express \_\_\_\_ Discover \_\_\_\_

Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name on Card \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone Number \_\_\_\_\_

Comment (s): \_\_\_\_\_

\_\_\_\_\_

Once completed, please fax the completed form to 858-550-0454.  
If you have any questions, please call Swank Audio Visuals at 858-550-0434